



ECODISTRICT COORDINATOR

POSITION ANNOUNCEMENT

Rochester is poised to move beyond individual building and urban re-development strategies to pursue sustainability at the district and neighborhood scale with the launch of an EcoDistrict Program.

POSITION SUMMARY

The EcoDistrict Coordinator will be Greentopia's primary staff person dedicated to developing New York State's first EcoDistrict in Rochester, New York. In collaboration with the organization's President, the EcoDistrict Critical Team and Stakeholder Committee, the Coordinator will aide in the formation of Rochester's EcoDistrict program framework, content, resources, public participation, and governance models and determine formal measures for evaluating program progress and effectiveness.

Rochester's EcoDistrict will provide a once-in-a-generation opportunity to improve the neighborhood's environmental impacts, and thereby serve as a role model to inspire other communities to commit to sustainable development.

The position is currently grant-supported for two-years with possible extension. (Full job description available, upon request)

ABOUT ECODISTRICTS

EcoDistricts commit to achieving ambitious sustainability performance goals, guiding district investments and community action, and tracking over time. EcoDistricts provide a framework for realizing advanced sustainability through behavior change, building design, and infrastructure investments. They seek to reduce pollution, restore ecosystems, and improve communities.

KEY RESPONSIBILITIES

The EcoDistrict Coordinator will: 1) Create and coordinate a broad range of outreach efforts, utilizing a diversity of communication tools; 2) Collaborate with professional consultants in shaping the EcoDistrict plan; 3) Develop metrics, and assess performance against goals; 4) Educate stakeholders and encourage sustainable actions; 5) Manage and lead high level decision making committees; 6) Attend community meetings and represent Greentopia at outside presentations, and appropriate meetings; and 7) Assist with grant & fundraising efforts, including identification of funding partners and appropriate grant opportunities while collaborating with Grants Administrator on reporting to governmental funding agency.

PREFERRED QUALIFICATIONS

This position requires a Bachelor's degree and at least 2-3 years of experience in the fields of project coordination, sustainable development, urban planning, architecture, landscape architecture or a related field. Prior experience is preferred in developing and executing complex plans in the areas of urban design, transportation, climate and resource efficiency, ecology, livability, or economic development.

COMPENSATION

Salary range in the low to mid \$40s with full benefits; Position will begin on or about August 1, 2015.

APPLICATION REQUIREMENTS

A complete application includes:

- Cover letter and resume.
- Two professional or academic references with contact information.

Applications must be received by July 1, 2015 and sent to:

lewis@greentopia.org